

SKSP110: RESIDENTIAL COLLEGE LIVE ON CAMPUS REQUIREMENT POLICY

Issued by:

Student Services & Career

Established:

January 19, 2017

I. BACKGROUND

1. The State University of New York (SUNY), Korea is committed to providing all of its students with a comprehensive educational experience. A large body of research shows that living in residence hall has a positive influence on the following student outcomes:
 - A. Retention and persistence towards graduation;
 - B. Perception of the campus social climate;
 - C. Participation in extra-curricular activities;
 - D. Development of interpersonal relationships;
 - E. Greater faculty interactions; and
 - F. Personal growth and development.
2. There are numerous educational and social benefits for all students living in the residence halls that may not be realized by those living off campus. With this understanding, SUNY Korea requires all students to live on campus.

II. POLICY

1. All undergraduate students enrolled as full-time students will be required to live in on campus housing during the academic year until you have satisfied both of the following:
 - A. Bachelor Degree
 - i. The student must complete all 4 Semesters (Modules) of the Residential College Program (6 credits earned), and
 - ii. The students must have completed U3 (Junior) at the undergraduate student level with 84 or more credits earned.
 - B. Associate Degree
 - i. The student must complete all 2 Semesters (Modules) of the Residential College Program, and

- ii. The students must have completed 3 regular semesters at the undergraduate student level with 51 or more credits earned.

III. IMPLEMENTATION

1. Implementation of this policy will commence the fall semester in 2017. All students are also required to review and adhere to the policies and regulations of the State University of New York, Korea.

IV. EXEMPTIONS

1. Possible Criteria for Exemptions:
 - A. Students may be exempt from the requirement to live in the residence halls if the student:
 - i. is married and/or with legally dependent children,
 - ii. is deemed medically excusable, or
 - iii. is under compelling individual circumstances.
2. Who is the Exemption Process Not Intended for?
 - A. The exemption process is generally not intended for students who:
 - i. Dislike their room, roommate, residence hall, or on-campus living in general.
 - ii. Have dietary concerns or are on special diets.
 - iii. Want to live with a sibling, other relative or family friend.
 - iv. Parents bought a house or condo and want student to live in it.
 - v. Already signed a lease for an off-campus house, apartment, condo, etc.
 - vi. Have problems or concerns that need to be addressed but have not sought staff assistance.
 - B. There are many avenues besides moving off-campus for students to address the above concerns including talking with the university housing professional staff, making a room change, moving to a different type of room, changing roommates, working with the Academic & Student Affairs, etc. Students are expected to explore all possible avenues before requesting an exemption to the University housing requirement.
3. Exemption Request:
 - A. Students desiring this exemption must submit an exemption request form and provide supporting documents. In addition, request for exemption to Residential College Live On Campus Requirement on the basis of compelling individual circumstances will be considered.
 - B. Requests for consideration of exemption must be submitted according to the following schedule:
 - i. Deadline for fall semester: Friday of the 2nd week of July
 - ii. Deadline for spring semester: Friday of the 2nd week of January
 - C. For additional information regarding requests for exemption, contact the Academic & Student Affairs by email at student@sunykorea.ac.kr or by phone at 82-32-626-1114 (from outside Korea) or 032-626-1114 (from Korea).
 - D. Providing false or misleading information in connection with a request for exemption may result in room charges being assessed to the student's account and/or cancellation of enrollment at the State University of New York, Korea.

- E. If a student is removed from on campus housing due to disciplinary action, the student may also be suspended from the University. As all students must live in on campus housing and housing is allocated accordingly, any first year student whose conduct results in their being forced to leave on campus housing due to violations of the contract shall be responsible for the ENTIRE housing fee. No refund or credit will be given to the student if removed from housing for cause.
4. Procedures for Reviewing Request for Exemptions
- A. Requests for exemption to the Residential College Live On Campus requirement will be considered and may be granted in the cases stated above or for compelling individual circumstances.
 - B. All correspondence regarding exemption requests should be addressed to: Academic & Student Affairs via email at student@sunykorea.ac.kr or phone call at 82-32-626-1114 (from outside Korea) or 032-626-1114 (from Korea).
 - C. The University will review written requests for exemption within a timely manner. Additional information may be required of some applicants. Applicants will be notified of decisions regarding requests for exemption in a timely manner.
 - D. Individual students may appeal, in writing, the denial of the request for exemption to an appeals committee. However, exception appeals are rarely granted. Please be aware of that the appeal process is not to be taken lightly since many people are coming together to review each and every appeal. Carefully consider whether or not your situation is so extreme that it cannot be resolved in the university housing or that the consequences of remaining in the university housing would be severely negative for you.

V. RESPONSIBLE OFFICER

- 1. The Dean of Department of Academic and Student Affairs is responsible for the development, compliance monitoring and review of this procedure and any associated guidelines.

VI. IMPLEMENTATION OFFICER

- 1. Student Services & Career Team is responsible for the promulgation and implementation of this procedure in accordance with the scope as outlined above. Inquiries about interpretation of this procedure should be directed to the implementation officer.

VII. REVIEW

- 1. This procedure is to be reviewed by June 30, 2018.

VIII. VERSION HISTORY

Version	Approved By	Approval Date	Effective Date	Sections Modified
1	Dean, Academic and Student Affairs	January 19, 2017	January 19, 2017	New
2	Dean, Academic and Student Affairs	June 15, 2017	June 15, 2017	II. Policy
3	Acting Dean, Academic and Student Affairs		April 1, 2018	Format change

Direct Questions to:

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