

**CONSTITUTION OF THE UNDERGRADUATE STUDENT COUNCIL**  
**THE STATE UNIVERSITY OF NEW YORK, KOREA (SUNY KOREA)**

**PREAMBLE**

We, the students of SUNY Korea, recognizing the need for student organization, and firm in the belief that an effective student organization can best represent the student body, declare this to be our constitution. The purposes of the Undergraduate Student Council shall include but shall not be limited to: provide a unified student voice; foster student leadership and determine and allocate the Student Activity Fee in a manner which supports one or more of the aforementioned purposes. The Undergraduate Student Council is made up of the students, made by the students, and exists for the student body. It shall remain the responsibility of the Council to act in the interests of the student body being sure to be conscious of the needs of the student body.

**ARTICLE I. NAME**

The name of this organization shall be the Undergraduate Student Council at The State University of New York Korea to be referred to as the Undergraduate Student Council (USC) or Student Council of the said university.

**ARTICLE II. PURPOSE**

The mandate of the Undergraduate Student Council is to

- A. Serve as the governing student body of the undergraduate students present at SUNY Korea.
- B. Promote the interest of the undergraduate student body at SUNY Korea.
- C. Organize and promote events that will promote school spirit and community.
- D. Serve as the official connection between sophomores in SBU campus and students at the main SUNY Korea campus.

**ARTICLE III. MEMBERSHIP**

The undergraduate student body shall refer to all full-time enrolled undergraduate students at SUNY Korea.

**ARTICLE IV. UNDERGRADUATE STUDENT COUNCIL STRUCTURE**

- A. The Undergraduate Student Council shall be comprised of Executive, Senate, and Agencies of the Council.
- B. The Undergraduate Student Council shall perform both representative and legislative duties. It shall have the following responsibilities, powers, and duties:

- a) Shall act as a liaison between the undergraduate student body and the university administration.
  - b) Shall involve SUNY Korea registered Student Clubs in programming to create a vibrant campus life with a sense of community while promoting and sponsoring a range of social, cultural, educational, and service programs.
- C. The membership of the Council shall be limited to:
- a) Executive
    - 1. The President (Elected by full-time enrolled undergraduate students)
      - i. Shall be the executive head of the Undergraduate Student Council and the official representative of the Undergraduate Student Council.
    - 2. Executive Vice President of SBU (Runs on the ticket of the President)
      - i. Shall assume the duties of the President in his or her absence, assist the President and collaborate with FIT Executive Vice President in overseeing the Undergraduate Student Council's objectives.
      - ii. In the absence of the President, Senate shall elect the interim President from one of the Vice Presidents (SBU and FIT).
    - 3. Executive Vice President of FIT (Runs on the ticket of the President)
      - i. Shall assume the duties of the President in his or her absence, assist the President and collaborate with SBU Executive Vice President in overseeing the Undergraduate Student Council' objectives.
      - ii. In the absence of the President, Senate shall elect the interim President from one of the Vice Presidents (SBU and FIT).
    - 4. Vice President for Student Life Board (Nominated by the President-elect)
      - i. Shall be the head of the Student Life Board (SLB) of the Undergraduate Student Council.
      - ii. Shall be nominated by the President-elect and be appointed by the two-third agreement of the filled senate.
      - iii. The nomination and appointment shall proceed through secret voting at the first senate meeting.
    - 5. Treasurer (Appointed by the President-elect)
      - i. Shall be responsible for processing all matters relating to the budget of the Undergraduate Student Council.
    - 6. Secretary (Appointed by the President-elect)
      - i. Shall be responsible for communications or the dissemination of information within the Undergraduate Student Council, to the members of the Undergraduate Student Council and its acknowledged Student Clubs and Agencies.

b) Senate

1. Four year-group senators<sup>1</sup>
  - i. Senior Year Group Senator (Elected by students in that year group)
  - ii. Junior Year Group Senator (Elected by students in that year group)
  - iii. Sophomore Year Group Senator (Elected by students in that year group)
  - iv. Freshman Year Group Senator (Elected by students in that year group)
    - i. Shall represent their year groups, and effectively the whole student body, helping to address their various concerns.
2. Twelve (12) undergraduate student senators are to be elected from the departments in the school, in proportion to the number of Undergraduates in each department. Each department is to have at least one representative. (Elected by students in the respective departments)
  - i. Shall represent their respective departments and effectively the whole student body, helping to address their various concerns.

**ARTICLE V. AGENCIES OF THE COUNCIL**

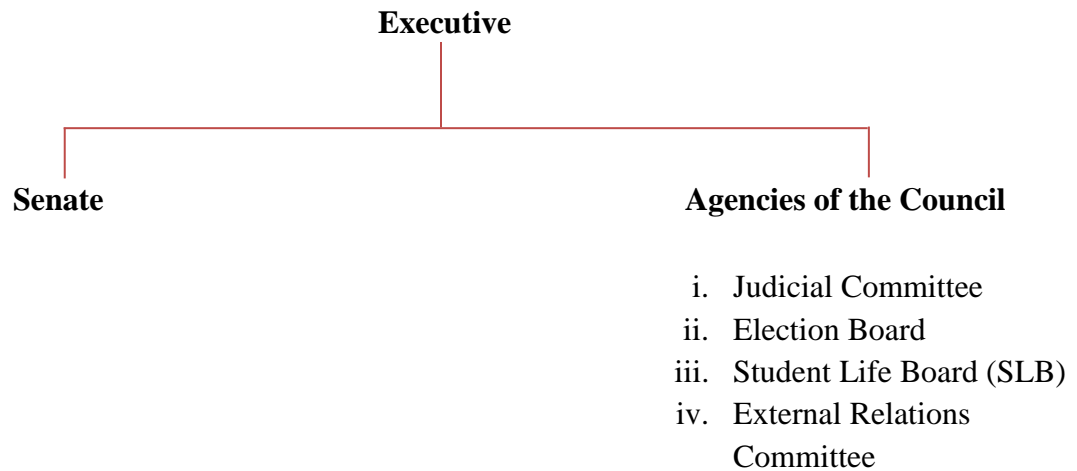
- A. The Undergraduate Student Council shall establish and maintain agencies to perform and assist particular functions of the Council.
  1. An agency may be independent, quasi-independent, or joint.
  2. An agency may be set up as Ad-hoc, operating for a set time only.
- B. Agencies
  1. Judicial Committee
    - i. Shall review all matters relating to the constitutional amendment and impeachment of members of the Undergraduate Student Council.
  2. The Elections Board
    - i. Shall ensure that all elections within the Undergraduate Student Council are operated properly and fairly.
  3. Student Life Board
    - i. Shall organize programs and events to foster a vibrant campus community.

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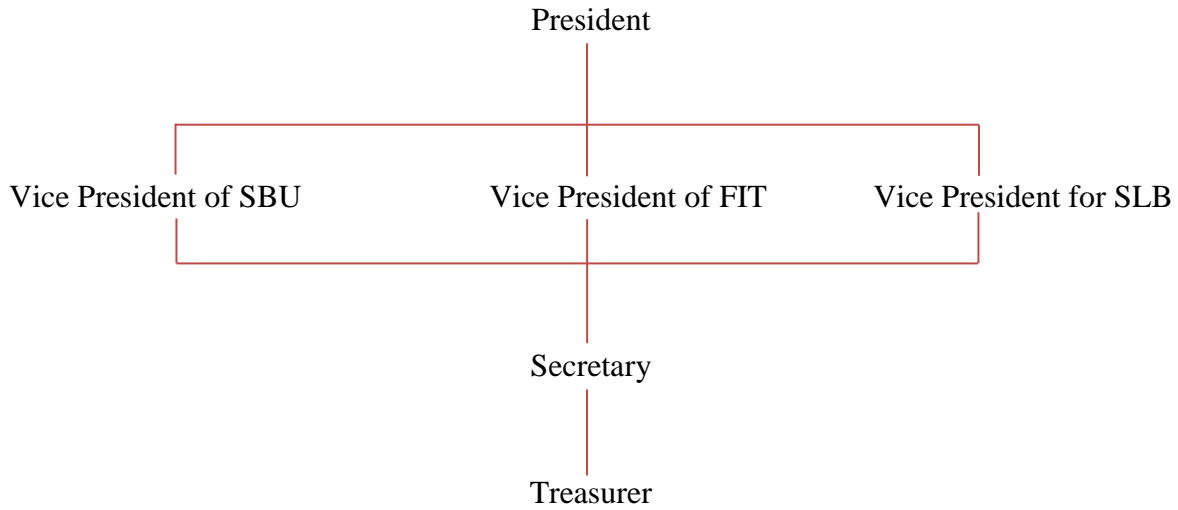
<sup>1</sup> A year group shall be defined using student entry year. Entry year shall begin from the Spring semester to the Fall semester of that year. So as to include students who may take a leave of absence, or miss one or several semesters for other reasons, the Senior Year Group Senator shall represent all enrolled students who entered in, or before that year group.

- ii. Shall recruit members from the study body of SUNY Korea for the elected USC term.
  - iii. Shall have the minimum of four students (two from SBU and two from FIT) who are to be directly appointed by the Vice President for SLB.
4. External Relations Committee
- i. Shall collaborate and communicate with external student governments and all other outside organizations.
  - ii. Shall represent the Undergraduate Student Council of SUNY Korea at the respective meetings.
- C. General Duties and Responsibilities
1. Agencies are to perform according to the specific purpose for which they were established.
  2. The Undergraduate Student Council may delegate additional duties and responsibilities to the agencies, unless otherwise stated in the Constitution or Code of Statutes of the Undergraduate Student Council at SUNY Korea.

Structure of Undergraduate Student Council



Structure of Executive Branch



**ARTICLE VI. CODE OF STATUTES**

The Undergraduate Student Council Code of Statutes shall contain the following codes:

- A. The Elections Code, shall contain rules and regulations for all campus wide elections and replacement procedures of officers of the Undergraduate Student Council.
- B. The Operations Code, shall contain standards for the conduct of all elected and appointed officers of the Undergraduate Student Council.
- C. The Financial Code,
  - ii. shall contain financial policies and guidelines for the purpose, request, allocation and expenditure of the Student Activity Fee funds.
  - iii. shall report and analyze the annual budget plan of the council per office term.
  - iv. shall allow the hourly paid wages to the members of USC executive and legislative branch.
- D. The Judicial Code, shall contain judicial policies and guidelines for hearing and removal procedures for all officers of the Undergraduate Student Council.
- E. The Elections Board Bylaws, shall contain the bylaws for the activities of the Elections Board.
- F. The Student Life Board Bylaws, shall contain the bylaws for the activities of the Student Life Board.

**ARTICLE VII. AMENDMENT**

- A. To initiate an amendment, either a petition including one-third of the undergraduate student body, or a two-thirds vote of the filled seats of the Senate, or a two-thirds vote of the filled seats of the Executive, must be accomplished.

- B. A two-thirds vote in the affirmative by the members of the undergraduate student body who partake in the vote by the referendum, and approval by the Judicial Committee, shall be required to adopt an amendment to this constitution.
- C. For a referendum to have effect, at least one-third of the undergraduate student body should have participated and voted in the said referendum.

**ARTICLE VIII. ADOPTION**

- A. To adopt this constitution, a referendum including at least one-third of the entire student population shall be organized.
- B. This constitution shall take effect after a two-thirds vote in the affirmative by the student population of SUNY Korea in the said referendum.