

# SKSP110: RESIDENTIAL COLLEGE LIVE ON CAMPUS REQUIREMENT POLICY

## Issued by:

Student Affairs

## Established:

January 19, 2017

## I. BACKGROUND

1. The State University of New York (SUNY), Korea is committed to providing all of its students with a comprehensive educational experience. A large body of research shows that living in a residence hall has a positive influence on the following student outcomes:
  - A. Retention and persistence towards graduation;
  - B. Perception of the campus social climate;
  - C. Participation in extra-curricular activities;
  - D. Development of interpersonal relationships;
  - E. Greater faculty interactions; and
  - F. Personal growth and development.
2. There are numerous educational and social benefits for all students living in the residence halls that may not be realized by those living off campus.

## II. POLICY

1. All undergraduate students enrolled as full-time students will be required to live in on-campus housing during the academic year until the requirement has been satisfied.<sup>1</sup>
  - A. Stony Brook Programs
    - i. The students must have completed their first two enrolled semesters at SUNY Korea.
  - B. Fashion Institute of Technology Programs
    - i. The students must have completed their first two enrolled semesters at SUNY Korea.

## III. IMPLEMENTATION

Implementation of this policy commences in the spring semester of 2023. All students are also required to review and adhere to the policies and regulations of the State University of New York, Korea.

## IV. EXEMPTIONS

---

<sup>1</sup> Intensive English Center (IEC) students must complete their first two enrolled semesters, excluding Summer and Winter sessions, at SUNY Korea whether they are part of IEC or matriculate as a full-time student for their second semester.

1. Possible Criteria for Exemptions:
  - A. A student may be exempt from the requirement to live in the residence halls if the student:
    - i. is married and/or with legally dependent children,
    - ii. is deemed medically excusable,
    - iii. has a permanent address in the Yeonsu, Namdong, or Michuhol districts of Incheon, or
    - iv. is under compelling individual circumstances.
1. Who is the Exemption Process Not Intended for?
  - A. The exemption process is generally not intended for students who:
    - i. Dislike their room, roommate, residence hall, or on-campus living in general.
    - ii. Have dietary concerns or are on special diets.
    - iii. Want to live with a sibling, other relative, or family friend.
    - iv. Parents bought a house or condo and want student to live in it.
    - v. Already signed a lease for an off-campus house, apartment, condo, etc.
    - vi. Have problems or concerns that need to be addressed but have not sought staff assistance.
  - B. There are many avenues besides moving off-campus for students to address the above concerns including talking with the university housing professional staff, making a room change, moving to a different type of room, changing roommates, working with the Student Affairs Office, etc. Students are expected to explore all possible avenues before requesting an exemption to the university housing requirement.
2. Exemption Request:
  - A. Students desiring this exemption must submit an exemption request form and provide supporting documents. In addition, request for exemption to Residential College Live On Campus Requirement on the basis of compelling individual circumstances will be considered.
  - B. Requests for consideration of exemption must be submitted according to the schedule provided by the Residential College Team, which will be each semester before the IGC Housing application period for the semester.
  - C. For additional information regarding requests for exemption, contact the Residential College Team by email at rc@sunykorea.ac.kr or by phone at 82-32-626-1198 (from outside Korea) or 032-626-1198 (from Korea).
  - D. Providing false or misleading information in connection with a request for exemption may result in cancellation of enrollment at the State University of New York, Korea.
  - E. If a student is removed from on-campus housing due to disciplinary action, the student can be suspended from the university. As all students must live in on-campus housing and housing is allocated accordingly, any student whose conduct results in their being forced to leave on-campus housing due to violations of the contract shall be responsible for the ENTIRE housing fee. No refund or credit will be given to the student if removed from housing for these causes.
3. Procedures for Reviewing Request for Exemptions
  - A. Requests for exemption to the Residential College Live On Campus Requirement will be considered and may be granted in the cases stated above or for compelling individual circumstances.

- B. All correspondence regarding exemption requests should be addressed to: Residential College Team via email at rc@sunykorea.ac.kr or phone call at 82-32-626-1198 (from outside Korea) or 032-626-1198 (from Korea).
- C. The University will review written requests for exemption within a timely manner. In cases of medical and disability circumstances and compelling individual circumstances, the student may be required to meet with a SUNY Korea Counsellor for evaluation. Additional information may be required of some applicants. Applicants will be notified of decisions regarding requests for exemption in a timely manner.
- D. Individual students may appeal, in writing, the denial of the request for exemption to an appeals committee. However, exception appeals are rarely granted. Please be aware that the appeal process is not to be taken lightly. Carefully consider whether or not your situation is so extreme that it cannot be resolved in the university housing or that the consequences of remaining in the university housing would be severely negative for you.

## V. RESPONSIBLE OFFICER

The Dean of Student Affairs is responsible for the development, compliance, monitoring, and review of this procedure and any associated guidelines.

## VI. IMPLEMENTATION OFFICER

Student Services Team is responsible for the promulgation and implementation of this procedure in accordance with the scope as outlined above. Inquiries about interpretation of this procedure should be directed to the implementation officer.

## VII. REVIEW

This procedure is to be reviewed again by June 30, 2023.

## VIII. VERSION HISTORY

Version	Approved By	Approval Date	Effective Date	Sections Modified
1	Dean, Academic and Student Affairs	January 19, 2017	January 19, 2017	New
2	Dean, Academic and Student Affairs	June 15, 2017	June 15, 2017	II. Policy
3	Acting Dean, Academic and Student Affairs	March 27, 2018	April 1, 2018	Format change
4	Acting Dean, Academic and Student Affairs	June 11, 2018	June 15, 2018	IV. Exemptions
5	SUNY Korea Provost	May 29, 2019	June 15, 2019	II. Policy
6	SUNY Korea Provost	June 4, 2019	June 15, 2019	II. Policy
7	SUNY Korea Interim President	October 11, 2019	January 1, 2020	II. Policy
8	SUNY Korea Provost	August 4, 2020	August 4, 2020	II. Policy III. Implementation IV. Exemptions V. Responsible Officer

Version	Approved By	Approval Date	Effective Date	Sections Modified
				VI. Implementation Officer
9	SUNY Korea Provost	January 10, 2023	January 10, 2023	III. Implementation IV. Exemptions VII. Review

**Direct Questions to:**

Residential College Team  
 Academic Building A208  
 Phone: +82-32-626-1198  
[rc@sunykorea.ac.kr](mailto:rc@sunykorea.ac.kr)

**Revised:**

January 2023