

Part-time Job Opening

COMPUTER LAB ASSISTANTS

Qualifications:

- A. Full-time SUNY Korea students (include both graduate and undergraduate students)
- B. One with management skills and computer experience
- C. One with knowledge of computer software and hardware commonly used in the computer lab
- D. One with communication skills to clearly deliver messages verbally and in writing as needed

Duties:

- A. To support students using Computer Lab (A313/A314) after hours
 - B. To manage computers and facilities (both software and hardware) in the lab when students freely use the lab
 - C. To open the Computer Labs after hours and close the lab afterwards
 - D. To monitor students using the lab to keep the rules and regulations
 - E. To monitor and report computers requiring technical attention
- *Please refer to the Computer Lab Opening Hours in 2019 Fall Semester (<https://bit.ly/2kdsc6S>) for detailed working schedule.

Wage and Working Hours:

- A. Wage: 8,500 KRW per hour
- B. Work Period: September 9 - December 18, 2019 *subject to change
- C. Estimated Working Hours: Monday, Wednesday and/or Friday from 7:00 p.m. to 10:00 p.m. / 3:00 p.m. to 6:00 p.m. during the semester and some extensions on Tuesday and Thursday from 9:00 p.m. to 11:00 p.m. Please see the lab opening hours in the attachment.

Number of positions: 3 students

How to apply: **Online Application**
<https://bit.ly/2IP40rD>
by Noon, September 4, 2019 (Wed.)

Inquiry: Student Services & Career Team
(student@sunykorea.ac.kr)

